

How to book your child in to Outside School Hours Care (OSHC)

When commencing care with Blackmans Bay Childrens Services, an Enrolment Form needs to be completed online and update annually. Enrolment Forms can be found on our website: www.bbchildcare.org

Booking method for adding extra days of care in OSHC

Care type	Xplor (preference 1)	Email (preference 2)	Phone (preference 3)
Outside School Hours Care (OSHC) Before School Care After School Care	Request a booking through app Go to calendar, click on date you require, request day, add BSC/ASC in comments	Request a booking via email with the date for the extra booking and the session required (e.g. After School Care, Before School Care)	Educators are unavailable between 9-2 Phone messages are checked daily
Confirmation from Coordinator is required before child/ren attend care (confirmation may take up to 24 hours)			

Booking method for Student Free Day

Bookings for Student Free Days are available 2 weeks before the student free day. Booking sheets located at specific service site Please speak to a service educator for more details.