



Blackmans Bay Childrens Services

Vacation Care **BOOKING FORM**

Due Date: 25th
September

October 2nd – October 13th, 2017

Information & Bookings									
Child's Name: Grade: D.O.B:	Select Program (Please tick service needed)			Required Information (Please tick)					
	Blackmans Bay Vacation Care (SAOSHC site)	Kingston Vacation Care (KOSHC site)	New Town Vacation Care (NTOSHC site)	Completed 2017 Enrolment Form	Completed School Aged Behaviour Agreement	Technology Use			
	Kinder-Grade 2 Grade 3-Grade 6	Prep-Grade 6	Kinder-Grade 6	Go to www.bbchildcare.org to complete	Attached to Vacation Care information	I agree for my child to use game consoles, computers and watch movies (G, PG)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Child's Booking (✓)									
Mon 2 nd October	<input type="checkbox"/>	Tue 3 rd October	<input type="checkbox"/>	Wed 4 th October	<input type="checkbox"/>	Thu 5 th October	<input type="checkbox"/>	Fri 6 th October	<input type="checkbox"/>
Mon 9 th October	<input type="checkbox"/>	Tue 10 th October	<input type="checkbox"/>	Wed 11 th October	<input type="checkbox"/>	Thu 12 th October	<input type="checkbox"/>	Fri 13 th October	<input type="checkbox"/>
Please ensure bookings are accurate. Cancellation and casual fees apply.									

Information & Bookings									
Child's Name: Grade: D.O.B:	Select Program (Please tick service needed)			Required Information (Please tick)					
	Blackmans Bay Vacation Care (SAOSHC site)	Kingston Vacation Care (KOSHC site)	New Town Vacation Care (NTOSHC site)	Completed 2017 Enrolment Form	Completed School Aged Behaviour Agreement	Technology Use			
	Kinder-Grade 2 Grade 3-Grade 6	Prep-Grade 6	Kinder-Grade 6	Go to www.bbchildcare.org to complete	Attached to Vacation Care information	I agree for my child to use game consoles, computers and watch movies (G, PG)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Child's Booking (✓)									
Mon 2 nd October	<input type="checkbox"/>	Tue 3 rd October	<input type="checkbox"/>	Wed 4 th October	<input type="checkbox"/>	Thu 5 th October	<input type="checkbox"/>	Fri 6 th October	<input type="checkbox"/>
Mon 9 th October	<input type="checkbox"/>	Tue 10 th October	<input type="checkbox"/>	Wed 11 th October	<input type="checkbox"/>	Thu 12 th October	<input type="checkbox"/>	Fri 13 th October	<input type="checkbox"/>
Please ensure bookings are accurate. Cancellation and casual fees apply.									

Information & Bookings									
Child's Name: Grade: D.O.B:	Select Program (Please tick service needed)			Required Information (Please tick)					
	Blackmans Bay Vacation Care (SAOSHC site)	Kingston Vacation Care (KOSHC site)	New Town Vacation Care (NTOSHC site)	Completed 2017 Enrolment Form	Completed School Aged Behaviour Agreement	Technology Use			
	Kinder-Grade 2 Grade 3-Grade 6	Prep-Grade 6	Kinder-Grade 6	Go to www.bbchildcare.org to complete	Attached to Vacation Care information	I agree for my child to use game consoles, computers and watch movies (G, PG)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Child's Booking (✓)									
Mon 2 nd October	<input type="checkbox"/>	Tue 3 rd October	<input type="checkbox"/>	Wed 4 th October	<input type="checkbox"/>	Thu 5 th October	<input type="checkbox"/>	Fri 6 th October	<input type="checkbox"/>
Mon 9 th October	<input type="checkbox"/>	Tue 10 th October	<input type="checkbox"/>	Wed 11 th October	<input type="checkbox"/>	Thu 12 th October	<input type="checkbox"/>	Fri 13 th October	<input type="checkbox"/>
Please ensure bookings are accurate. Cancellation and casual fees apply.									

Coordinator/Office Use Only:		
Date received:	Time received:	Name & Signature:

CONTACT DETAILS

First Contact Person
Name:
Address:
Phone Contact:
Email Address:
Relationship to Child:

Second Contact Person
Name:
Address:
Phone Contact:
Email Address:
Relationship to Child:

First Emergency Contact/Authorisation To Collect Children
Contact 1 Name:
Telephone:
Relationship to Child:

Second Emergency Contact/Authorisation To Collect Children
Contact 2 Name:
Telephone:
Relationship to Child:

Medical details	
Name of Child:	
Medical Conditions/Allergies:	
Reaction/Treatment:	
Have you completed/updated a Medical Action Plan?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the Service/Site have a copy?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Doctor:	Doctor Phone:

Terms and Conditions	
I have read the " <u>Important Information for Vacation Care</u> " accompanying this <u>Booking Form</u> and confirm this booking in accordance with the information provided.	
I confirm that I have a <u>current Enrolment Form</u> , <u>School Aged Behaviour Agreement</u> and continue to abide by Blackmans Bay Children's Services <u>Policies and Procedures</u> .	
Parent/Guardian Signature:	Date:

Blackmans Bay Childrens Services

Important Information for Vacation Care

Booking Procedure

Before Due Date

- Complete Vacation Care **Booking Form**
 - Read and sign **School Aged Behaviour Agreement**
 - Complete a 2017 **Enrolment Form** (if you have NOT already)
- Return Vacation Care Booking Form, School Aged Behaviour Agreement and 2017 Enrolment Form (if required) to any Site Coordinator or Blackmans Bay Childrens Services Main Office

After Due Date

- Complete Vacation Care **Booking Form**
 - Read and sign **School Aged Behaviour Agreement**
 - Complete a 2017 **Enrolment Form** (if you have NOT already)
- ! Check availability of spaces with Director of OSHC**
(scott@bbchildcare.org / 0427 294 199)
- ! Return ALL required documentation to Office only**

Once Vacation Care commences, no bookings accepted on the day without a completed Vacation Care Booking Form, School Aged Behaviour Agreement, Enrolment Form (if required) and confirmation of attendance by Coordinator or Director.

Fees

Fees are \$54 per FULL day and \$32 per HALF day. **Any booking made after the due date will be charged at a casual rate.**

Fees are inclusive of excursions, bus costs, resources and afternoon tea unless otherwise stated on the Program.

If claiming Child Care Benefit (CCB) or Child Care Rebate (CCR), this must be arranged with Centrelink prior to attendance with CRN and date of birth to be completed on the Enrolment Form.

Cancellations/Absences

If your child will not be attending a booked day, you will need to cancel their booking for that day by contacting the **Program Site** (contact details below). **All absences after Vacation Care begins will incur a 75% Allowable Absence charge.** This also applies to changing from one Program Site to another and CCB may not be payable in this instance.

Changes to Program

The Service reserves the right to make changes to the program due to weather conditions, unforeseeable circumstance or minimum numbers. Where possible, parents will be notified prior to any changes.

Site Contact Details

Blackmans Bay Vacation Care

St Aloysius OSHC Site

Kinder – Grade 2 (Younger)
Grade 3 – Grade 6 (Older)

0400 294 914

SAOSHC@bbchildcare.org

Kingston Vacation Care

Kingston OSHC Site

Prep – Grade 6

6229 4196 / 0427 294 196

KOSHC@bbchildcare.org

New Town Vacation Care

New Town OSHC Site

Kinder – Grade 6

0499 975 066

NTOSHC@bbchildcare.org

Main Office:

1 Diamond Drive, Blackmans Bay / Phone: 6229 4914 / fax: 6229 2260 / admin@bbchildcare.org / www.bbchildcare.org

Blackmans Bay Childrens Services

BBCS is a not for profit community based organisation providing high quality early childhood education and care services in the Kingborough region. Fees are payable for each Service and Government Child Care Benefit and Child Care Rebate may apply. Families must confirm their eligibility for Government rebates prior to commencing enrolment.



Blackmans Bay Childrens Services

Blackmans Bay Childrens Services

Important Information for Vacation Care

Signing In/Out

Parents, or an authorised person, are required to deliver and collect their child from the Service and sign their child in and out each day using Xplor (App, or service iPad). Please refer to BBCS Delivery and Collection of Children Policy and Procedure for more information.

Medication

If your child requires a **Medical Action Plan**, this needs to be provided **prior to your child's commencement** at Vacation Care. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed **Medication Consent Form** is required prior to your child's commencement. Only medication with a pharmacist's dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

Excursions

Children are required to arrive at least 15 minutes prior to the departure time printed on the Program. No responsibility will be taken for late arrivals.

All excursions will meet legal ratios (1:15) or better and will be capped at 60 children. Wisby's Bus Service will be our mode of transport unless stated otherwise. Route to and from destination will be included in the risk assessment. However, route may vary subject to changing conditions. Risk assessments have been completed before we attend each excursion and are available for viewing upon request. For further information, please see each Service's Program or talk with a member of staff.

Clothing

Please ensure your child is dressed in weather suitable clothing. This includes enclosed shoes, comfortable clothing, **sun safe hat** and warm jacket. Sometimes a spare change of clothes may be necessary due to the nature of the activity being provided. Please check the Program description for specific clothing requirements for each day.

Food

Please ensure your child is provided with morning tea and a nutritious lunch, including adequate snacks for the day and a clearly named water bottle. Afternoon tea is supplied by the Service.

Behaviour

Blackmans Bay Childrens Services reserves the right to refuse access to children who do not act in accordance with behavioural and safety expectations outlined in the **School Aged Behaviour Agreement** and **Behaviour Guidance Policy**.

Technology

Parental permission is needed for your child to use technology at our Services – refer to **Booking Form** to give permission status. For more information the Blackmans Bay Children Services Technology Use Policy is available on the BBSC website.

Other Information

Please read each of the daily activity descriptions carefully as particular days may require specific equipment, clothing or other important information, without which, your child will be unable to take part in the planned activities due to safety requirements.

Blackmans Bay Childrens Services is an Allergy Aware Service. Please do NOT send any nut products with your child.

SUN SAFE hat is required

KINGSTON Vacation Care

Prep to Grade 6 – Kingston Site

October 2nd – October 13th, 2017



Monday 2 nd Oct	Tuesday 3 rd Oct	Wednesday 4 th Oct	Thursday 5 th Oct	Friday 6 th Oct
<p style="text-align: center;">Science Day</p> <p>Any budding scientists out there? Put on your white lab coat, bring your safety goggles and let's see what amazing things we can discover!</p>	<p style="text-align: center;">Scooter & Skateboard</p> <p>Today we are going to the skate bowl at Kangaroo Bay.</p> <p>So, bring along your scooter or skateboard, helmet and wrist guards for a fun day on wheels!</p> <p>Lunch at the new playground at Kangaroo Bay</p>	<p style="text-align: center;">Tahune Airwalk</p> <p>Join us for a big day at the Tahune Airwalk. Enjoy the walk high among the trees and see if we can spot some native animals</p>	<p style="text-align: center;">Ball Games</p> <p>Today we will play some ball games on the oval and explore the little bush.</p> <p>We will light our firepit and cook some damper in the afternoon.</p>	<p style="text-align: center;">Woody's Skate n Play</p> <p>Come ready to skate and play as today we are going to Woody's.</p> <p>Ride the scooters and roller blades or have fun in the play centre.</p> <p>Lunch at the Spider Park, North Hobart</p>
IN Day	Depart: 10.00 Return: 3.00	Depart: 9.00 Return: 4.00	IN Day	Depart: 10.00 Return: 3.00

Monday 9 th Oct	Tuesday 10 th Oct	Wednesday 11 th Oct	Thursday 12 th Oct	Friday 13 th Oct
<p style="text-align: center;">Movies</p> <p>Join us at Eastlands Cinemas to watch a movie.</p> <p>Followed by lunch at Wentworth park</p> <p>By booking in to this day, I agree for my child to watch a G/PG rated movie</p> <p style="text-align: center;">Limit 60</p>	<p style="text-align: center;">Art & Craft</p> <p>Let's explore art and craft from all over the world.</p> <p>Plus, create your own pet rock.</p>	<p style="text-align: center;">Playground Crawl</p> <p>Let's visit the new park at Bellerive Beach as part of our playground crawl. We will also visit Simmons Park and Sandy Bay Boat Park</p>	<p style="text-align: center;">Tas Laser Skirmish (grade 3-6)</p> <p>\$10 charge for this activity</p> <p style="text-align: center;">The Great Escape (Prep-grade2)</p> <p>We will visit Mt Nelson Playground for lunch</p>	<p style="text-align: center;">MediEval Day</p> <p>Come dressed as a witch or wizard, princess or knight. Lots of fun craft activities.</p> <p>After lunch, we will go to Channel Court to join in with their end of holidays festivities.</p>
Depart: 9.30 Return: 3.30	IN Day	Depart: 10.00 Return: 3.00	Depart: 10.00 Return: 3.30	IN Day

Please ensure bookings are accurate – cancellation fees apply

Half day booking are available on IN (non-excursion) days ONLY – please state AM or PM session on Booking Form if required

NEW TOWN Vacation Care

Kinder to Grade 6 – New Town OSHC Site

October 2nd – October 13th, 2017



Monday 2 nd Oct	Tuesday 3 rd Oct	Wednesday 4 th Oct	Thursday 5 th Oct	Friday 6 th Oct
Cornelian Bay	Zoo Doo	Salmon Ponds	Nationality Day	Museum
Let's take a walk down to Cornelian Bay! We will have a sausage sizzle, walk along the beach, collect shells and play beach cricket.	Ever been to Zoo Doo? Let's go to Richmond and see all the weird and wonderful animals. We will have lunch at the zoo. \$10 charge for this activity	Let's head to Salmon Ponds and feed the fish. There is also a platypus – will we get to see him? We will join with our friends from Blackmans Bay Vacation Care	Today is Mexican Day! We will do some mexican cooking, have pinatas, make felt tacos and have a great fiesta!	Let's explore the Tasmanina Museum and Art Gallery. What will we see there? Followed by lunch at the Sandy Bay Boat Park We will join with our friends from Blackmans Bay Vacation Care
Lunch provided		Limit 15		Limit 15
Depart: 10.00 Return: 3.00	Depart: 9.00 Return: 3.00	Depart: 9.30 Return: 3.30	IN Day	Depart: 10.00 Return: 3.00

Monday 9 th Oct	Tuesday 10 th Oct	Wednesday 11 th Oct	Thursday 12 th Oct	Friday 13 th Oct
Resource Shopping	Art Day	Playground Crawl	Fair Day	Movies
Let's take a trip to Kmart and find some resources we can use at NT Vacation care and NTOSHC. Have a think about what we need: games, sporting equipment or art and craft supplies?	Come and join us for a day filled with art and creation. Make your own kaleidoscop, balloon ball and your own puffy paint creations.	Let's visit the new park at Bellerive Beach as part of our playground crawl. We will also visit Simmons Park and Sandy Bay Boat Park We will join with our friends from Kingston Vacation Care	Come one, come all to our Vacation Care Fair. We will play bobbing for apples, the donut eating game, face painting and many more.	Join us at Eastlands Cinemas to watch a movie. Followed by lunch at Lindisfarne park By booking in to this day, I agree for my child to watch a G/PG rated movie
IN Day	IN Day	Limit 15	IN Day	
		Depart: 10.00 Return: 3.00		Depart: 9.30 Return: 3.00

Please ensure bookings are accurate – cancellation fees apply

Half day booking are available on IN (non-excursion) days ONLY – please state AM or PM session on Booking Form if required

OLDER
CHILDREN

BLACKMANS BAY Vacation Care
Grade 3 to Grade 6 – SAOSHC Site
October 2nd – October 13th, 2017



Monday 2 nd Oct	Tuesday 3 rd Oct	Wednesday 4 th Oct	Thursday 5 th Oct	Friday 6 th Oct
<p>Tie Dye Day</p> <p>Bring along a plain white t-shirt (or something else: socks, singlet, bag etc.) and we will get creative.</p> <p>We will also make some colourful cupcakes for afternoon tea</p> <p>Limit 40</p>	<p>Scooter & Skateboard</p> <p>Today we are going to the skate bowl at Kangaroo Bay.</p> <p>So, bring along your scooter or skateboard, helmet and wrist guards for a fun day on wheels!</p> <p>Lunch at the new playground at Kangaroo Bay</p> <p>Limit 40</p>	<p>Master Chef Day</p> <p>After the success of Master Chef a couple of programs ago, we thought we'd do it all again, but with a twist!</p> <p>Please bring 2 ingredients of your choice and we will take the challenge to be creative Master Chefs</p> <p>Lunch provided</p> <p>Limit 40</p>	<p>Dru Point</p> <p>A favourite destination for many children – the ever popular Dru Point. Let's do some scavenger hunts, make some bush cubbies and wander along the foreshore.</p> <p>BBQ lunch provided</p> <p>Limit 40</p>	<p>Wood Working Day</p> <p>Sharpen the saws, get the hammers ready for a day of wood work. What can we make?</p> <p><i>*If you have any old tools, nails or screws you wish to donate, please let a coordinator know*</i></p> <p>We will also visit the reserve and look at geocaching.</p> <p>Limit 40</p>
IN Day	Depart: 10.00 Return: 3.00	IN Day	Depart: 10.00 Return: 3.00	IN Day

Monday 9 th Oct	Tuesday 10 th Oct	Wednesday 11 th Oct	Thursday 12 th Oct	Friday 13 th Oct
<p>Frisbee Golf</p> <p>Let's try something different and head to Lonavale in the Huon for a round of frisbee golf.</p> <p>We will explore the forest and search for some fish in the creek and enjoy lunch under the tall trees.</p> <p>Limit 40</p>	<p>Explore the local Beach</p> <p>We will walk to the beach and explore the natural environment there. What will we discover?</p> <p>We will enjoy a picnic lunch while we are at the beach</p>	<p>Movies</p> <p>Another favourite of the children. Let's head to Village Cinemas at Eastlands and check out a movie.</p> <p>Lunch and a play at Simmons Park</p> <p>By booking in to this day, I agree for my child to watch a G/PG rated movie</p> <p>Limit 40</p>	<p>Tas Laser Skirmish</p> <p>Come along for some fun with outdoor laser tag at The Lea.</p> <p>\$10 charge for this activity</p> <p>Limit 40</p>	<p>Art Exhibition</p> <p>Let's finish the school holidays with a relaxing day of art and craft. We will set up an art exhibition for families to come and watch how creative we have been over the past two weeks.</p> <p>There will also be other activities throughout the day such as board games, treasure hunt and more!</p>
Depart: 10.00 Return: 3.00	Depart: 10.00 Return: 3.00	Depart: 10.00 Return: 3.00	Depart: 12.30 Return: 3.30	IN Day

Please ensure bookings are accurate – cancellation fees apply

Half day booking are available on IN (non-excursion) days ONLY – please state AM or PM session on Booking Form if required

YOUNGER

CHILDREN

BLACKMANS BAY Vacation Care

Kinder to Grade 2 – SAOSHC Site

October 2nd – October 13th, 2017

Blackmans Bay Childrens Services

Monday 2 nd Oct	Tuesday 3 rd Oct	Wednesday 4 th Oct	Thursday 5 th Oct	Friday 6 th Oct
<p>Local Walk</p> <p>What a wonderful place we live in so why not head out and explore!</p> <p>We will head to Blackmans Bay Beach and collect some shells and sand. Perhaps we can do something with these on our return?</p> <p>We will enjoy a picnic lunch while we are at the beach</p>	<p>Science Day</p> <p>Any budding scientists out there? Put on your white lab coat, bring your safety goggles and let's see what amazing things we can discover!</p>	<p>Salmon Ponds</p> <p>Let's head to Salmon Ponds and feed the fish. There is also a platypus – will we get to see him?</p>	<p>Lego & Minecraft</p> <p>A fun day of building and creating with lego.</p> <p>Also, let's use boxes and make a Minecraft World and characters</p>	<p>Museum</p> <p>Let's explore the Tasmanina Museum and Art Gallery. What will we see there?</p> <p>Followed by lunch at the Sandy Bay Boat Park</p>
<p>Depart: 10.00 Return: 3.00</p>	<p>IN Day</p>	<p>Depart: 9.30 Return: 3.30</p>	<p>IN Day</p>	<p>Depart: 10.00 Return: 3.00</p>

Monday 9 th Oct	Tuesday 10 th Oct	Wednesday 11 th Oct	Thursday 12 th Oct	Friday 13 th Oct
<p>MediEval Day</p> <p>Come dressed as a witch or wizard, princess, dragon or knight. Lots of fun craft activities (and maybe some jousting!).</p>	<p>Movies</p> <p>Another favourite of the children. Let's head to Village Cinemas at Eastlands and check out a movie.</p> <p>We will head to Simmons park for lunch</p> <p>By booking in to this day, I agree for my child to watch a G/PG rated movie</p>	<p>Social Circus</p> <p>Come a long and test your circus skills.</p> <p>The guys and gals from Social Circus will come along and run some sessions for us.</p>	<p>Bonarong Wildlife Park</p> <p>Let's check out the native wildlife at Bonarong Wildlife Park. Will we see koalas, tassie devils and wombats? Will we get to feed the kangaroos?</p>	<p>Art Exhibition</p> <p>Let's finish the school holidays with a relaxing day of art and craft. We will set up an art exhibition for families to come and watch how creative we have been over the past two weeks.</p> <p>There will also be other activities throughout the day such as board games, treasure hunt and more!</p>
<p>Limit 60</p>	<p>Limit 60</p>	<p>Limit 60</p>	<p>Limit 60</p>	
<p>IN Day</p>	<p>Depart: 10.00 Return: 3.00</p>	<p>IN Day</p>	<p>Depart: 10.00 Return: 3.00</p>	<p>IN Day</p>

Please ensure bookings are accurate – cancellation fees apply

Half day booking are available on IN (non-excursion) days ONLY – please state AM or PM session on Booking Form if required



Blackmans Bay Childrens Services

School Aged Behaviour Agreement

Blackmans Bay Childrens Services (BBCS) aim to provide an environment where all families, educators and children feel safe, cared for and relaxed and which encourages cooperation and positive interactions between all persons. To meet our goals, we have developed rules for all persons entering our service which are based upon safety, respect for others, and which help to create a caring environment.

This behaviour agreement entered in to by the child/ren and families at BBCS has been established to ensure the educators, children and families are aware of the expectations and consequences for unacceptable behaviour.

Expectations:

1. I will listen when others are talking.
2. I will be kind to others, play fairly and use sensible words to explain my feelings.
3. I will keep my hands and feet to myself.
4. I will not enter people's personal space unless I am invited to.
5. I will treat BBCS and school property with respect and ensure all equipment is returned when I am finished using it.
6. I will always ensure I am in sight of a staff member.
7. I will follow instructions.
8. I will use acceptable words that do not hurt people.

Consequences:

1. Warning 1: Informal meeting with family to discuss Child Behaviour Plan.
2. Warning 2: Formal meeting to discuss progress and consequences of Child Behaviour Plan.
3. Warning 3: Meeting with families to formalise exclusion of child/ren from services.

CHILDREN: I agree to follow the School Aged Behaviour Agreement

Student's name: _____

PARENTS: Please note

If a child continues to show unacceptable behaviour, or is violent towards another child or educator, they may be excluded from attendance at the centre for an appropriate period of time, or permanently (please refer to the Behaviour Guidance Policy for further information – available at www.bbchildcare.org or at each service).

I am aware of the expectations and associated consequences including the policy of exclusion for unacceptable behaviour. I agree to assist the service in enforcing this behaviour agreement whilst my child is at BBCS.

I have read, understood and spoken with my child about this School Aged Behaviour Plan

Parent's name: _____

Parent's signature: _____ Date: _____

177b Roslyn Avenue, Blackmans Bay, TAS 7052

Ph: (03) 6229 4914 Fax: (03) 6229 2260

Email: oceanview@bbchildcare.org

www.bbchildcare.org